

## **Regular Cleaning Service** **[Occupied Property]**

Below are the areas and items clients generally request for a Regular Clean. Because clients' needs and preferences differ, please let us know about areas/items that need attention; will be excluded (e.g., an office or basement); and/or should be added as an extra (see below).

All Rooms	Kitchen(s)
<ul style="list-style-type: none"> <li>• Dry dust ceiling fans</li> <li>• Dry dust windowsills and blinds</li> <li>• Dry dust baseboards</li> <li>• Remove cobwebs</li> <li>• Dry dust blinds</li> <li>• Clean entry door class inside and out</li> <li>• Vacuum, sweep, and/or mop floors</li> <li>• Dust all surfaces and items</li> <li>• Dry dust lamps, shades and picture frames</li> <li>• Vacuum and/or wipe furniture</li> <li>• Wipe and polish horizontal surface tops</li> <li>• Remove trash and recyclables</li> <li>• General straightening</li> <li>• [As applicable] Bedrooms: Make beds</li> </ul>	<ul style="list-style-type: none"> <li>• Clean hood, stove top, burners, drip pans, and knobs</li> <li>• Wipe and shine exterior of appliances</li> <li>• Polish any stainless steel</li> <li>• Clean and disinfect cabinet fronts</li> <li>• Clean inside and outside of microwave</li> <li>• Clean and disinfect all counter space</li> <li>• Clean and disinfect sink, drain and faucet</li> </ul>
Bathrooms	Extras, As Applicable (Add'l Fee )
<ul style="list-style-type: none"> <li>• Scrub and sanitize tub, tile, and shower</li> <li>• Clean, disinfect and shine sinks, drains, and fixtures</li> <li>• Clean mirrors</li> <li>• Clean and sanitize inside and outside of toilet</li> <li>• [As applicable] Replace consumables</li> </ul>	<ul style="list-style-type: none"> <li>• Change linens (more than 2 beds)</li> <li>• Inside of Refrigerator</li> <li>• Inside of Oven</li> <li>• Interior Windows</li> <li>• Sweep Porch or Garage</li> <li>• Washing walls</li> <li>• Post-construction cleaning</li> <li>• "Green" (non-toxic) cleaning solutions</li> </ul>